



A Subsidiary of Wheatland Electric Cooperative Inc

GEARY COUNTY TRACT INDEX SEARCH ON-LINE USER GUIDE

Table of Contents

1.	General Information.....	2
2.	Search Options.....	3
3.	Quick Search.....	4
4.	City Index Search.....	5-6
5.	Country Index Search.....	7-8
6.	Miscellaneous Index Search.....	9-10
7.	List All.....	11

1. General Information and How-to Access

The Tract Indexes were scanned on July 27, 2004. Any plats and/or subdivisions filed after that date can be accessed using the DMS On-line Access Module. Go to this web address to access this module: https://www.gearycounty.org/dmsweb_geary.

Prerequisite for end-user

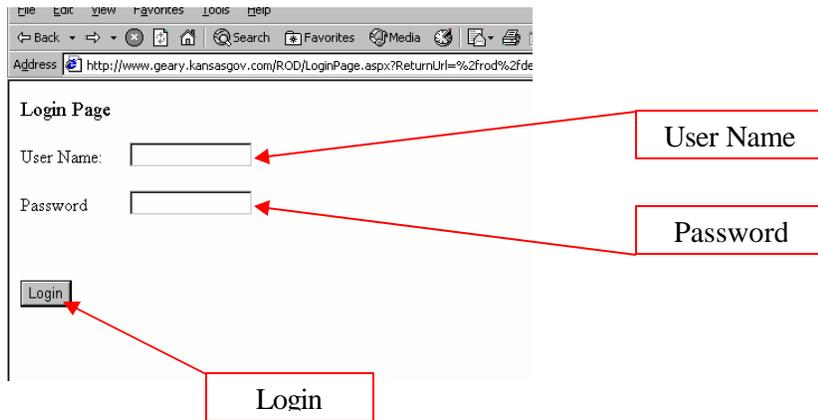
- Internet Explorer version 4.0 or above minimum, version 6.0 recommended
- Adobe Acrobat Reader version 4.0, version 6.0 recommended

You can download a free copy of Adobe Acrobat Reader by going to: <http://www.adobe.com/products/acrobat/readstep2.html>

Process

Open Internet Explorer on your PC. Enter the following address in the address section and press enter. www.geary.kansas.gov/rod/deedsearch.aspx. Or you can go to the Geary County Website at www.geary.kansas.gov and click on the Register of Deed link > Reg User Access > Tract Index Search.

Once you are there, you will have a user name/password logon page. Enter the user name/password supplied to you by the ROD and press Login.



2. Search Options

- Quick Search
- City Indexes
- Country Indexes
- Miscellaneous Indexes

Screen Shot of the Application

The screenshot shows a web browser window titled "Image Management - Microsoft Internet Explorer" with the address bar displaying "http://www.geary.kansasgov.com/rodj/deedsearch.aspx". The page content is titled "Geary County Document Search" and includes the following text: "This Search will assist you in finding printable Register of Deed Indexes for the County. The Quick Search covers City Indexes, Country Indexes, and Miscellaneous Indexes. By using this website you are agreeing to the terms of the [disclaimer](#). When using the dropdown lists, type the first letter of the index name for faster results. The files are viewed as pdf files and require the free Adobe Acrobat Reader. Click [here](#) to go to the website that allows you to download the reader."

The search interface consists of several sections:

- Quick Search:** A text input field with the prompt: "Quick Search: (If you know the name of the document you are searching for, type in all or part of the name.)"
- City Indexes:** A section with a link "click here to view the A - Z index." and a "List All:" dropdown menu.
- Country Indexes:** A section with a link "click here to view the A - Z index." and three input fields for "Section", "Township", and "Range", followed by a "List All:" dropdown menu.
- Miscellaneous Indexes:** A table with four rows, each containing a range and a dropdown menu, with a "List All:" dropdown menu at the bottom.

Miscellaneous Indexes:	
D 1800 - 1987:	<input type="text"/> Special Instructions
D 1987 - Partial 2004:	<input type="text"/> Special Instructions
I 1800 - 1996:	<input type="text"/> Special Instructions
I 1997 - Partial 2004:	<input type="text"/>

At the bottom of the search area are "Submit" and "Reset" buttons. Below the search area is a link "Go To County Home Page" and a note: "Questions or comments, please email us at webmaster@infinitec.net. Type "Document Quick Search" in the subject line."

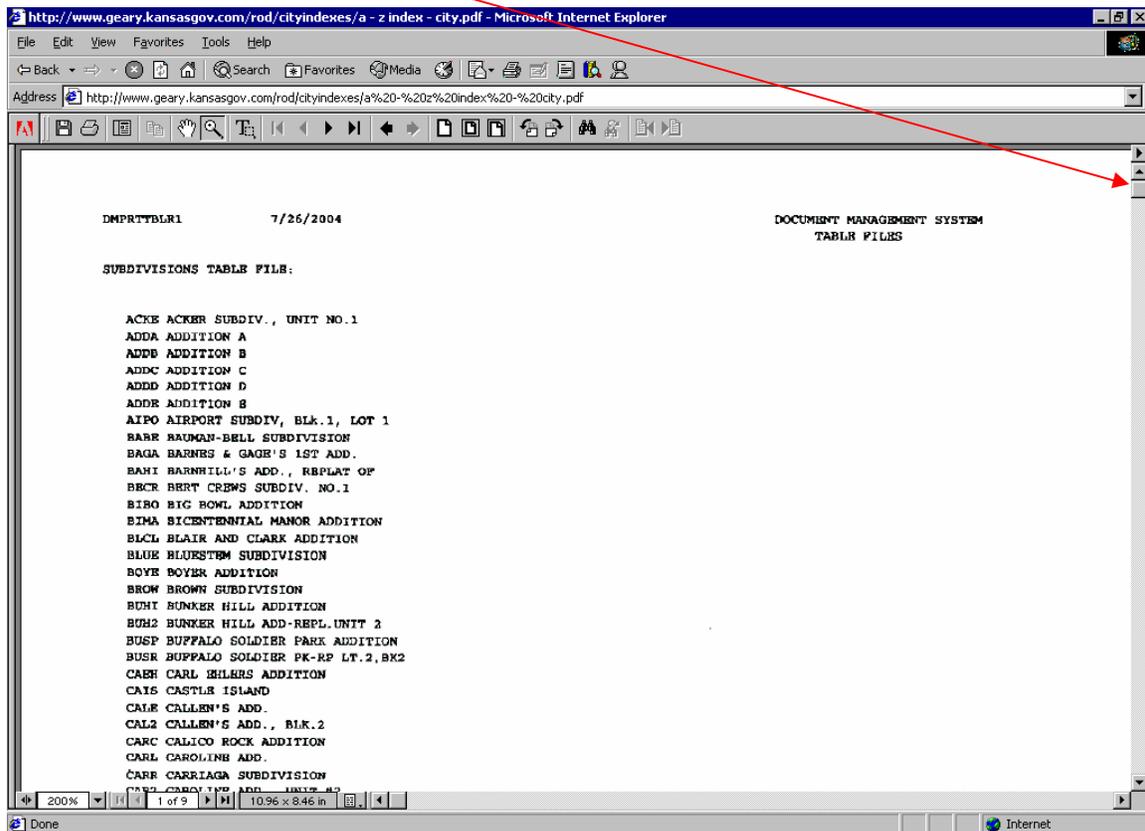
4. CITY INDEX SEARCH

With this you have two options.

Option 1: Click here to view the A – Z index = you will have a complete listing of all of the Subdivision Codes and the description of the code.



Search Results – use the up/down slide arrows to navigate through the displayed image.



You can print this listing out for your records using the Print tool on the Internet Explore Tool Bar. The Indexes were scanned on July 27, 2004. Any plats scanned after that date can be accessed via the DMS On-line Access Module.



To go back to the Search screen press the Back button.



Press the Reset button to clear previous search criteria.



5. COUNTRY INDEX SEARCH

With this you have two options.

Option 1: Click here to view the A – Z index = you will have a complete listing of the Books that the Section/Township/Range instruments are filed in.

Country Indexes: [Click here to view the A - Z index.](#)

Section Township Range

List All:

Search Results – use the up/down slide arrows to navigate through the displayed image.

FROM:		THROUGH:				
Section	Township	Range	Section	Township	Range	
BOOK 1	1-	10-	4	36-	11-	4
BOOK 2	1-	12-	4	29-	10-	5
BOOK 3	30-	10-	5	17-	11-	5
BOOK 4	18-	11-	5	7-	12-	5
BOOK 5	8-	12-	5	14-	12-	5
BOOK 6	15-	12-	5	33-	12-	5
BOOK 7	34-	12-	5	21-	13-	5
BOOK 8	22-	13-	5	21-	11-	6
BOOK 9	22-	11-	6	7-	12-	6
BOOK 10	8-	12-	6	27-	12-	6
BOOK 11	28-	12-	6	16-	13-	6
BOOK 12	17-	13-	6	33-	11-	7
BOOK 13	34-	11-	7	26-	12-	7
BOOK 14	27-	12-	7	14-	13-	7
BOOK 15	15-	13-	7	34-	11-	8
BOOK 16	3-	12-	8	34-	12-	8

You can print this listing out for your records using the Print tool on the Internet Explore Tool Bar.



To go back to the Search screen press the Back button.



Press the Reset button to clear previous search criteria.



Option 2: Enter the S/T/R in the respective fields.

Section has 2 data entry fields.

Township has 2 data entry fields.

Range has 1 data entry field.

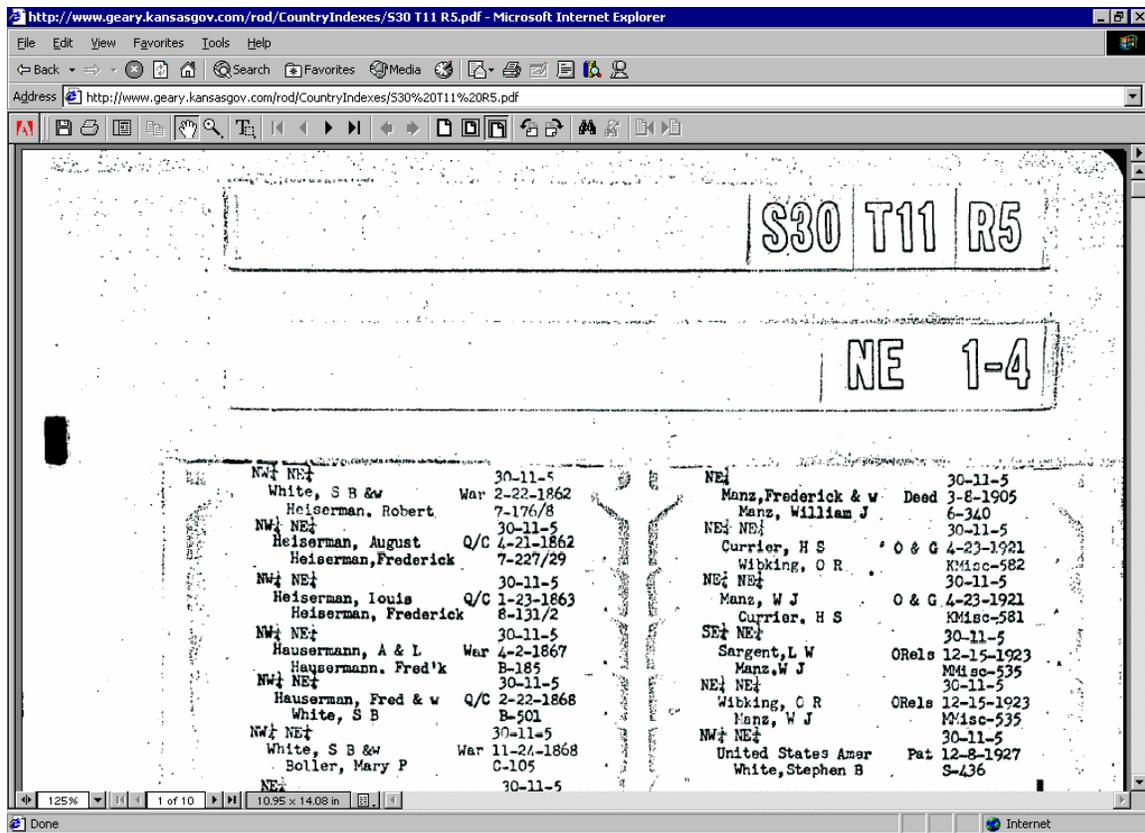
Example: S8 T12 R5 would be entered 08 12 5

Example: S30 T11 R5 would be entered 30 11 5

Country Indexes: [Click here to view the A - Z index.](#)

Section	<input type="text"/>	Township	<input type="text"/>	Range	<input type="text"/>
List All:	<input type="text"/>				

Search Results - displayed image for S30 T11 R5



To go back to the Search screen press the Back button.

Press Reset button to clear previous search criteria.



6. MISCELLANEOUS INDEX SEARCH

D = Direct Miscellaneous Grantor to Grantee

I = Indirect Miscellaneous Grantee to Grantor

List All

Click on the down arrow and a listing of all Miscellaneous Indexes will be displayed.

Miscellaneous Indexes:	
D 1800 - 1987:	<input type="text"/> Special Instructions
D 1987 - Partial 2004:	<input type="text"/> Special Instructions
I 1800 - 1996:	<input type="text"/> Special Instructions
I 1997 - Partial 2004:	<input type="text"/>
List All:	<input type="text"/>

Display of results of clicking on the down arrow.

The screenshot shows the "Geary County Document Search" page in Microsoft Internet Explorer. The page includes a "Quick Search" field, "City Indexes" and "Country Indexes" sections, and a "Miscellaneous Indexes" section. The "Miscellaneous Indexes" section has a dropdown menu open, showing a list of index ranges from "D 1800 - Special Instructions r" to "D 1800-BAR TO BART.pdf". A red box highlights the selected item "D 1800-A TO ACK.pdf" with the text "Selected 1800 A TO ACK.pdf".

Geary County Document Search
This Search will assist you in finding printable Register of Deed Indexes for the County. The Quick Search covers City Indexes, Country Indexes, and Miscellaneous Indexes. By using this website you are agreeing to the terms of the [disclaimer](#).
When using the dropdown lists, type the first letter of the index name for faster results.
The files are viewed as pdf files and require the free Adobe Acrobat Reader.
Click [here](#) to go to the website that allows you to download the reader.

Quick Search: (If you know the name of the document you are searching for, type in all or part of the name.)

City Indexes: [Click here to view the A - Z index.](#)
List All:

Country Indexes: [Click here to view the A - Z index.](#)
Section Township Range
List All:

Miscellaneous Indexes:

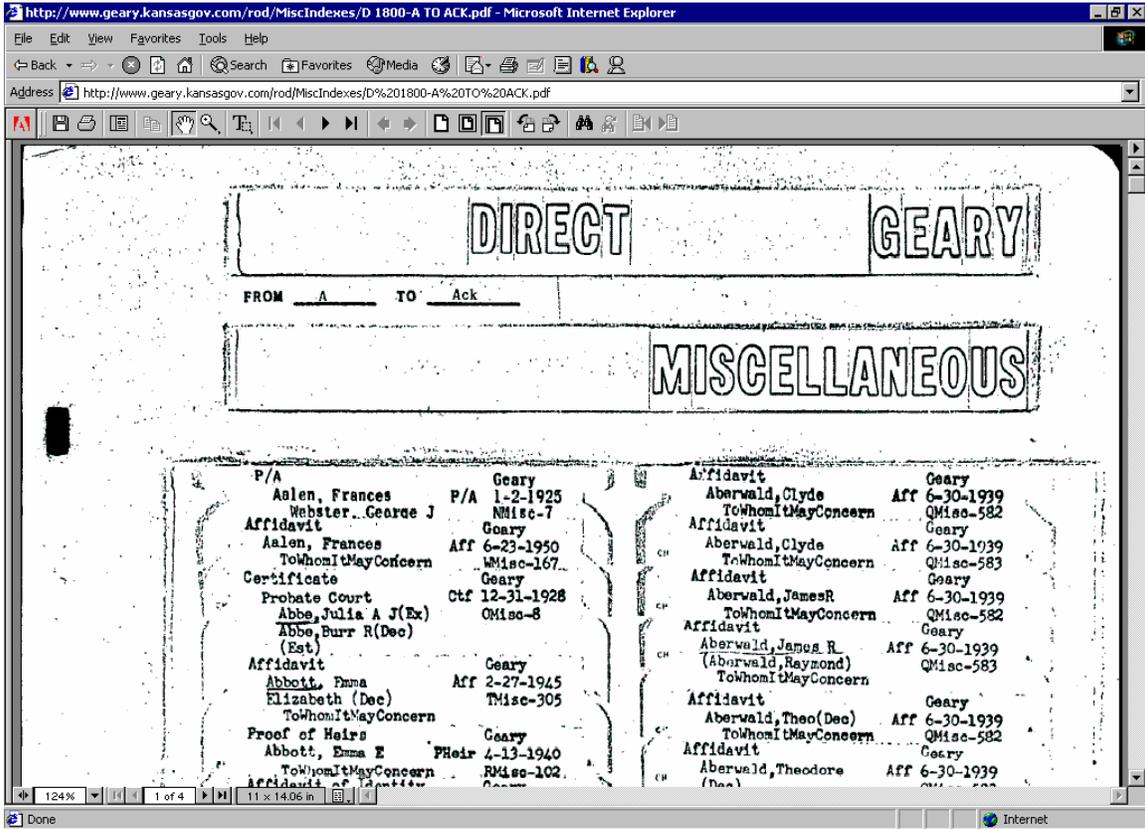
D 1800 - 1987:	<input type="text"/> Special Instructions
D 1987 - Partial 2004:	<input type="text"/> Special Instructions
I 1800 - 1996:	<input type="text"/> Special Instructions
I 1997 - Partial 2004:	<input type="text"/>
List All:	<input type="text"/>

Selected 1800 A TO ACK.pdf

Submit Reset

[Go To County Home Page](#)
Questions or comments, please email us at webmaster@infinitec.net. Type "Document Quick Search" in the subject line.

Search Results of Direct Miscellaneous 1800A to ACK



To go back to the Search screen press the Back button.



Press Reset button to clear previous search criteria.



List All

Listing includes both Direct and Indirect Miscellaneous Indexes

Geary County Document Search

This Search will assist you in finding printable Register of Deed Indexes for the County. The Quick Search covers City Indexes, Country Indexes, and Township Indexes. By using this website you are agreeing to the terms of the [disclaimer](#). When using the dropdown lists, type the first letter of the index name for faster results. The files are viewed as pdf files and require the free Adobe Acrobat Reader. Click [here](#) to go to the website that allows you to download the reader.

Quick Search: (If you know the name of the document you are searching for, type in all or part of the name.)

City Indexes: [Click here to view the A - Z index.](#)

List All: [Dropdown]

Country Indexes: [Click here to view the A - Z index.](#)

Section [Dropdown] Township [Dropdown] Range [Dropdown]

List All: [Dropdown]

- D 1987-XN TO XZ.pdf
- D 1987-Y TO YM.pdf
- D 1987-YN TO YZ.pdf
- D 1987-Z TO ZM.pdf
- D 1987-ZN TO ZZ.pdf
- D 1800 - [Dropdown]
- I 1800 - [Dropdown]
- D 1987 - [Dropdown]
- I 1800 - [Dropdown]
- I 1997 - [Dropdown]

List All: [Dropdown]

Submit Reset

[Go To County Home Page](#)

Questions or comments, please email us at webmaster@infinitec.net. Type "Document Quick Search" in the subject line.

Follow the same procedure to locate the index that you need.

To go back to the Search screen press the Back button.



Press Reset button to clear previous search criteria.

